

April 9, 2019

Dear members of the research community,

You may recall the Office of Human Research Ethics (OHRE) implemented an updated REB fee structure for all **industry-sponsored studies** approved on or after July 1, 2015. Relevant details can be found on our [website](#).

As part of this fee structure, we introduced a \$500 fee for all major amendments to industry-sponsored studies approved on or after July 1, 2015. Study teams should be familiar with what constitutes a [major amendment](#).

This memo is to advise you we have experienced a delay in invoicing many of these amendments; however, we have now developed a more effective process that will result in all submissions for major amendments submitted **on or after May 1, 2019** being charged. As stated above, this process is in effect only for studies initially approved on or after July 1, 2015.

REB amendment approval letters will now indicate if the amendment was considered a major amendment. Please see the following for a synopsis of our current fees and processes.

Fee structure:

Initial REB Review: \$3,000 CAD

Major Amendments: \$500 CAD

Renewals: \$500 CAD

Initial Review Fee

An initial REB review fee of \$3,000 (CAD) is required for each new application funded by a for-profit entity (e.g., pharmaceutical/medical device company). This fee is charged regardless of the review's outcome.

Major Amendments

A \$500 (CAD) fee will be charged for all major amendments, which include those that alter the risk-benefit assessment of the research. The REB may also classify an amendment as major based on the level of review required to approve the amendment. This fee will be charged at the time of each amendment review. This fee is charged regardless of the review's outcome.

Annual Renewal Fee

A \$500 (CAD) is charged for continuing ethics review only for those new submissions submitted on or after July 1, 2015. This review fee will be charged at the time of each annual renewal/continuing review.

The sponsor is expected to pay the REB fee within 30 days of receipt of the invoice.

The REB retains the right to withhold an approval notice until the REB fee is paid

If you have any questions, please contact me directly (519-661-2111, ext. 86764 or ebasile@uwo.ca).

Sincerely,



Erika Basile, Director, Office of Human Research Ethics, Western University